



DEPARTMENT OF THE ARMY
U.S. ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, U.S. ARMY GARRISON, FORT STEWART / HUNTER ARMY AIRFIELD
1791 GULICK AVENUE
FORT STEWART, GA 31314-5000

AMIM-SHG-ZA (215-1p)

MEMORANDUM FOR All Fort Stewart/Hunter Army Airfield Commanders and Unit Fund Managers

SUBJECT: Garrison Policy Memorandum #24 – MWR Unit Activity Funds

1. Reference. AR 215-1 (Morale, Welfare, and Recreation Activities and Nonappropriated Fund Instrumentalities)

2. Purpose. To establish policies for the administration and distribution of unit activities funds from the Installation Family, Morale and Welfare Recreation (FMWR) Fund at Fort Stewart/Hunter Army Airfield (HAAF).

3. Applicability. This policy applies to all military units permanently assigned to Fort Stewart and HAAF.

4. Policy. Funds must be used for the collective benefit of all soldiers in the unit. All unit members must have the opportunity to participate in the activity supported with unit funds.

a. Amount.

(1) Regular Unit Activity Funds: Units are authorized \$5.00 per soldier per year.

(2) At his discretion, the Director FMWR may use funds (not to exceed \$5,000 in aggregate each fiscal year) to incentivize unit participation-in and / or support-of FMWR events or activities.

b. Funds are available on a fiscal year basis, October 1 through September 30. Unused or unclaimed funds expire on September 30 and may not be carried over to next fiscal year.

c. Without exception, funds may only be used at Fort Stewart/HAAF DFMWR operations.

5. Procedures for establishing unit accounts and requesting funds can be found on the MWR website at the following address:

<https://stewarhunter.armymwr.com/programs/unit-funds>.

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6. This policy will remain in effect until superseded or rescinded.

7. Point of contact for this action is Ms. Stephanie Kowaluk, FMWR Chief Financial Management, at (912) 767-3868, or stephanie.c.kowaluk.naf@army.mil.

MANUEL F. RAMIREZ
COL, MI
Commanding