



DEPARTMENT OF THE ARMY
U.S. ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT STEWART / HUNTER ARMY AIRFIELD
954 WILLIAM H. WILSON AVENUE
FORT STEWART, GEORGIA 31314-5000

[USE COMMAND/UNIT LETTERHEAD]

IMSH-ZA

[Date]

MEMORANDUM FOR: Fort Stewart DFMWR Intramural Sports Director

SUBJECT: Command approval for participation in Battalion-Level [year, program] Commander's Cup league.

1. [Unit/Company, Battalion] is hereby approved to participate in [year, program] Commander's Cup league.
2. The Team Captain and Assistant Captain are:
 - a. Team Captain contact information (rank, full name, phone, email)
 - b. Assistant Captain contact information (rank, full name, phone, email)
3. Team Roster
 - a. List ALL players who will participate on the team (Rank, Full Name, Unit, and Battalion Affiliation). Each individual player must be verified as a part of the team's Battalion and present a valid CAC card at each game. Battalion rosters must be verified and approved by the Battalion Commander. Team mergers must be approved by Intramural Sports Director prior to finalizing team registration. Teams cannot recruit players from outside their Battalion.

EXAMPLE: SGT DOE, JOHN C Co. 703 BSB
 - b. Merged teams might not be eligible for Commander's Cup participation, depending on team composition (at the discretion of the Intramural Sports Director).
4. Team point of contact for this action is XXX at (XXX) phone number, email.
5. The undersigned verifies that each Soldier listed on this roster is assigned to [Unit/Company, Battalion].

JOHN DOE
Commanding
C Co. 703 BSB